

TOWN OF DAVIE

TOWN COUNCIL AGENDA REPORT

TO: Mayor and Councilmembers

FROM/PHONE: Mark Kutney, AICP, Development Services Director
Prepared by: Larry A. Peters, P.E., Town Engineer (954) 797-1113

SUBJECT: Resolution

AFFECTED DISTRICT: District 3

TITLE OF AGENDA ITEM:

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, REQUESTING AUTHORIZATION FOR THE EXPENDITURE OF \$6,000.00 FOR AN ENGINEERING FIRM FOR THE PURPOSE OF CONDUCTING A CHARRETTE.

REPORT IN BRIEF:

The Town Council and its residents have expressed interest in holding a charrette for the neighborhood bounded on the north by SW 14th Street, on the south by SW 26 Street, on the west by SW 130 Avenue and on the east by SR 823/Flamingo Road. The purpose of the charrette would be to address numerous concerns regarding roadway conditions, vehicular traffic intrusion and safety issues.

PREVIOUS ACTIONS: None

CONCURRENCES:

FISCAL IMPACT: \$6000. 001-0402-515-0306

RECOMMENDATION(S):

The Town's Engineering Division of the Development Services Department recommends that the Town Council approve the attached Resolution and authorize the expenditure of \$6,000.

Attachment(s): Memo of Understanding

RESOLUTION R-2006-

A RESOLUTION OF THE TOWN OF DAVIE, FLORIDA, REQUESTING AUTHORIZATION FOR THE EXPENDITURE OF \$6,000.00 FOR AN ENGINEERING FIRM FOR THE PURPOSE OF CONDUCTING A CHARRETTE.

WHEREAS, the Town of Davie Town Council and residents expressed interest in holding a Charrette to address concerns regarding roadway conditions,

WHEREAS, the Town and residents' concerns are for vehicular traffic intrusion and safety issues,

WHEREAS, the Town is desirous of receiving input from the affected residents,

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA.

SECTION 1. The Town Council of the Town of Davie, Florida does hereby authorize the Town to enter in to an agreement with The Corradino Group for professional services to conduct a community Charrette, in accordance with the attached scope of services not to exceed \$6,000 and to be funded by the Town of Davie's General Fund.

SECTION 2. This Resolution shall take effect immediately upon its passage and adoption.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2006.

MAYOR/COUNCILMEMBER

ATTEST:

TOWN CLERK

APPROVED THIS _____ DAY OF _____, 2006

**MEMORANDUM
OF
UNDERSTANDING**

TOWN OF DAVIE 6591 ORANGE DRIVE, DAVIE, FLORIDA 33314-3399 Telephone: 954-797-1100

March 23, 2006

TO:	Rafael De Arazoza, P.E., CPM
THRU:	Ken Cohen, Acting Town Administrator
THRU:	Mark Kutney, AICP, Development Services Director
FROM:	Larry A. Peters, P.E., Town Engineer
SUBJECT:	Professional Services
ATTACHED:	

Town staff has reviewed the Corradino proposal dated March 2, 2006 for professional services referenced below not to exceed \$6000. Staff has found the quoted prices and Scope of Services acceptable. The area of concern is bounded on the north by SW 14 Street, on the South by SW 26 Street, on the west by SW 130 Avenue and on the east by SR 823/Flamingo Road.

The scope of services includes, but will not be limited to the following groups of tasks:

Task 1 – Field Review of existing roadway conditions, roadway connectivity and overall access to the study area.

Task 2 – Review existing and future plans such as zoning, land use, traffic ways, roadway network, vehicular traffic counts, MPO's long range transportation plan.

Task 3 – Public workshop arrangements

Task 4 – Conduct public input work shop

Task 5 – Brief summary report reflecting the results of the public work shop.

AUTHORIZING SIGNATURES

CONSULTANT	WITNESS
Firm:	
Name:	Name:
Title:	Title:
Signature:	Signature:
Date:	Date:

TOWN OF DAVIE A Florida Municipal Corporation	
Name: Russell Muniz	Name: Kenneth Cohen
Title: Town Clerk	Title: Acting Town Administrator
Signature:	Signature:
Date:	Date:
(SEAL)	

TOWN OF DAVIE
PUBLIC INPUT WORK SHOP
ROADWAY, TRAFFIC AND SAFETY ISSUES

SCOPE OF SERVICES

Introduction

The Town of Davie has received numerous concerns from residents of the area described below regarding roadway conditions, vehicular traffic intrusion and related safety issues.

The area of concern is bounded on the north by SW 14th Street, on the South by SW 26th Street, on the west by SW 130th Avenue and on the east by SR 823/Flamingo Road. The existing street network may also pose life/safety issues that need to be addressed. Fire and medical emergency response time as the result of apparent poor roadway connectivity in the east-west direction, within this general area, may be less than adequate.

The Town of Davie desires to address all the above concerns in an equitable and comprehensive manner and afford all residents an opportunity to express their issues and concerns and potential solutions. To this end, the Town has asked The Corradino Group (Corradino) to assist the Town in conducting a public work shop as a first step in obtaining public input to recommend potential courses of action.

Corradino proposes the task as outlined below.

Task 1- Field Reviews

Conduct field reviews of the study area. These reviews will be cursory in nature and look into existing roadway conditions, roadway connectivity and overall access to the study area.

Task 2 – Review Existing Plans/Information

Review available existing and future plans such as zoning, land use, traffic ways, roadway network, vehicular traffic counts, MPO's Long Range Transportation Plan and any other pertinent readily available maps and information that will help in this effort. Consult with police and fire officials relative to response times.

Task 3 – Notify Area Residents/Public Work Shop Meeting Arrangements

This task will be performed by the Town of Davie.

Task 4 – Conduct Public Input Work Shop

Corradino staff will conduct the public work shop. This will be a two hour meeting structured to gain input on the issues and opportunities in the area. Town of Davie staff will attend and provide assistance as needed and the pertinent maps. Corradino staff will act as facilitators to enable effective public input and the orderly and efficient conduct of the meeting, as well as written notes of the input received.

Task 5 – Report

Corradino will provide a brief summary report reflecting the results of the public work shop. The report will outline issues, concerns, and input received from the attending public as well as municipal leaders. It will provide conclusions and recommendations as to potential courses of action for consideration by the Town of Davie. The recommendations from this report will not be the result of formal detailed planning and engineering analyses. They may include, but not limited to, the identification of substantive issues and methods and procedures to address them. It may include the need to conduct follow-up detailed engineering/planning studies which will lead to the presentation of sufficient information for decision makers in the adoption of potential roadway and traffic related improvements. Likewise, there may be recommendations that could be readily implemented without the need for detailed studies to mitigate some of the existing concerns and other actions as appropriate.

**TOWN OF DAVIE
PUBLIC INPUT WORK SHOP
ROADWAY, TRAFFIC AND SAFETY ISSUES**

**SCOPE OF SERVICES
HOURS AND COST ESTIMATES**

<u>Task</u>	<u>Hours</u>	<u>\$ Cost</u>
1	Field reviews + follow-up = 4 hours x \$ 125.00	500.00
2	Review Existing plans = fire/police officials = 8 hrs x \$ 125.00	1,000.00
3	To be performed by Town of Davie staff	
	Public Input Work Shop	
4	4 hrs x \$ 150.00 (2hrs meeting + 1 hr initial set up + 1 hr take down)	600.00
	4 hrs x \$ 125.00	500.00
	Town of Davie Staff will provide pertinent maps.	
5	- Preparation of report = 8 hrs x \$ 125.00	1,000.00
	- Review comments/revise report = 3 hrs x \$ 125.00	375.00
	- Presentation to Village Council	
	3 hrs x \$ 125.00	375.00
	3 hrs x \$ 150.00	450.00
	- Presentation Materials to Village Council = 8 hrs x \$ 75.00	600.00
	- Overall QA / QC = 4 hrs x \$ 150.00	600.00
<u>Total Costs</u>		<u>\$ 6,000.00</u>